



*Earl Mosley's Institute of the Arts*

# **EMIA 2017 Summer Intensive**

## **Student Handbook**



# *Earl Mosley's Institute of the Arts*

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# Earl Mosley's Institute of the Arts

May, 2017

Dear EMIA Students,

I send you the warmest dance welcome full of high energy and excitement for an intense and fun summer full of humanity, full of dance for our **12<sup>th</sup>** Anniversary Year! The 2017 EMIA family and Artists in Residence, are waiting eagerly for your arrivals. In this handbook you will find all of the necessary information you will need in order to assist you in preparing for a summer unlike any other.

We only have the highest of expectations in our commitment in helping you to succeed in your dreams for this summer. Please read the following information and guidelines carefully to make sure you are updated when you begin this summer! Also, In the coming weeks please make sure you visit our web site – [EMIAdance.org](http://EMIAdance.org), which will give you answers to many of your questions and provide you with needed information.

Make sure you complete and return all documents as requested. We have enclosed the important medical forms with explanations below. Do not hesitate to call or email Steffen Coleman 860.350.6494 or [steffenemia@gmail.com](mailto:steffenemia@gmail.com)) if you have any questions.

Thank you. Sincerely,

Fredrick Earl Mosley



# Earl Mosley's Institute of the Arts

## **GENERAL INFORMATION** **EMIA 2017 - July 2 – July 29** **Session 1 – July 2 – July 15** **Session 2 – July 16 – July 29**

In preparation for the upcoming summer intensive, we hope the following information will answer many of your questions. Please review all the General Information material below. Many of the forms and additional details can be found on the website: [EMIAdance.org](http://EMIAdance.org). Please discuss the information as a family. If you have questions or do not have access to the web, call or email Steffen Coleman (860.350.6494; [steffenemia@gmail.com](mailto:steffenemia@gmail.com)).

### **FINAL TUITION PAYMENTS**

Remember, if you have not made your final tuition payment, it is DUE PRIOR to ARRIVAL by **June 30, 2017**. If you have any questions regarding tuition, payments plans or scholarships, please contact us.

### **REQUIRED MEDICAL FORMS**

The completed medical exam form, medical authorization form and insurance carrier information (forms on the web on the "Student Information" page) **MUST** be completed and emailed as a pdf, mailed, or faxed by June 30th to Earl Mosley's Institute of the Arts (EMIA), 2 Merry Acres Lane, New Milford, CT 06776 or faxed 860.210.1986. **NO student, regardless of age, will be permitted to attend without these forms on file.** Remember to keep a copy of each signed form for your records. Each student must also provide a photo copy of his/her medical insurance card. You will need to complete a medical authorization form for **each** medication (including over the counter drugs). All medications will be kept under lock by the staff and students will self-administer their drugs at meal times as distributed by the staff.

### **STUDENT GUIDELINES AND PERMISSION & RELEASE FORMS**

In addition to the medical forms, signed copies of the Student Guidelines, and Permission and Release forms, **MUST** also be signed and mailed or faxed to EMIA.

## **EMIA Summer Intensive LOCATION** **The Marvelwood School** **476 Skiff Mountain Road** **Kent, Connecticut 06757**

### **CHECK-IN**

**Session 1, Sunday, July 2 9:30am**

**Session 2, Sunday, July 16 9:30am**

### **Check-In Schedule on Sunday, July 2 and Sunday, July 16**

9:30am - 11:00am **Check-in** in the Studio/Theatre. Please be on time check-in closes at 11:45.  
10:00am – 11:30pm **Move** into your dorm  
11:45am – 12:15pm **Welcome** for Students and Parents in the Studio/Theatre.  
12:15pm - 1:00pm **Lunch** for students only in the Cafe  
1:00pm – 5:00pm **Placement Assessments** in the Athletic Center.  
5:30pm-6:20pm **Dinner** in the Dining Hall

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860.210.1986f, [info@EMIAdance.org](mailto:info@EMIAdance.org). EMIA is a subsidiary of the not-for-profit Diversity of Dance, Inc.



# Earl Mosley's Institute of the Arts

## TRAVEL

### Driving Directions

Driving Directions to The Marvelwood School in Kent are included in the packet and posted on the Student Forms tab of the website. Information on local airports can also be found on that same page.

### Flights

We do not have service from the airport to the campus. We do NOT recommend flying into Bradley International as the ground transportation to Kent is difficult and costly. We recommend flying into JFK, Laganardia, Newark or White Plains. From the JFK, Laganardia, or Newark, take a bus (or cab) to Grand Central Station in New York City's Grand Central, and then take a Metro North train to Harlem Valley Wingdale. **White Plains airport is recommended as it is a smaller airport and easier to commute to the campus.** You will then take a taxi to the Metro North train station and the train to Harlem-Valley/Wingdale. You **MUST** make reservations by emailing Steffen the date and train arrival time by June 21<sup>st</sup>, so that we can arrange transportation for you to the campus.

### Train

Students arriving by train from New York City should take the Metro North train out of Grand Central Station (or White Plains) to Harlem Valley-Wingdale station in Wingdale, NY. Note that you will need to transfer trains at Southeast station. It is very easy, but be alert. **To arrive in time for check-in students must take the 7:50 am train, which will arrive at 9:53am.** Students **MUST make reservations** by emailing Steffen to be picked up at that train. Reservations should be made by June 21<sup>st</sup> so that we can arrange transportation for you to the campus. **Reservations for the return train are also required.** If due to flight arrivals, you need to take a different train, please email us as soon as possible. Train schedules are available at: [http://as0.mta.info/mnr/schedules/sched\\_form.cfm](http://as0.mta.info/mnr/schedules/sched_form.cfm)

### Bus

There are **NO** commercial bus stops anywhere near the campus, so that is **NOT** a travel option.

### Leaving Campus by Train During the Intensive

The availability to pick students up is limited. If you need to leave campus by train during the intensive for any reason, you will be responsible for making and paying for transportation to and from the train station as well as the train fare. Taxi arrangements, may cost approximately \$50. If you wish limousine service from the train station you need to contact Lakeville Taxi at 860.435.8000.

## REACHING STUDENTS & MEDICAL EMERGENCIES

- While in session at Marvelwood, in cases of emergency, parents may call Sheryl Thomas 617.792.6918 (day or evening), Steffen Coleman 203.417.0783 (daytime only). The number at the Marvelwood switchboard is 860.927.0047 (daytime only).
- Routine messages will be posted at the daily meeting. Staff will not be able to reach students in classes unless it is an extreme emergency.
- Cell phone reception is not always reliable. Students are also required to turn off cell phones during class.
- A doctor is on-call throughout the program, but not on campus.
- In case of a medical emergency, students will be sent to Sharon Hospital, Sharon, CT.

## DAILY SCHEDULE

- Classes will run daily from 9:00am to 10:30pm as indicated on the sample schedule. Note, teachers, classes and times on the schedule are subject to change during each session. Students will be assigned to classes following the placement audition. Placement auditions will be held each Sunday for arriving guest artists.
- Daily Meeting (mandatory) will be held from 1:00-1:30pm in the Studio/Theatre.
- Meals times: breakfast 7:30-8:30am, lunch 12:00-1:00pm, and dinner 5:30-6:20pm
- Evening activities including some classes will run 6:30-10:30pm.
- Special events, such as performances, are posted on the website and included in the packet.

Earl Mosley's Institute of the Arts, 2 Merry Acres Lane, New Milford, CT 06776, 860.350.6494v, 860.210.1986f, [info@EMIAdance.org](mailto:info@EMIAdance.org). EMIA is a subsidiary of the not-for-profit Diversity of Dance, Inc.



# Earl Mosley's Institute of the Arts

- All additions and changes in schedule will be posted and announced daily.
- The enclosed schedule is subject to change prior to arrival and during the intensive as needed.

## STUDENT MEALS

Breakfast, lunch and dinner are included in the tuition for all residential students. Lunch only is included daily for non-residential/day students. Day students may purchase breakfast or dinner. Students with particular food restrictions should notify Steffen by June 21<sup>st</sup>.

## ATTIRE

Attire requirements for classes are posted on the Summer Intensive page on the web and are included in this handbook. **Teachers are asked to strictly enforce the classroom attire.** During free time, students and faculty dress in "camp" style – casual and comfortable: t-shirts and shorts. Evenings can be chilly, so bring a light jacket or sweatshirt and jeans. Lightweight raingear is also a must and a hat/cap for sun is also recommended. Residential students should plan on marking all clothing with an indelible marker. Remember to bring bug repellent and sun screen. Please leave all valuables at home. EMIA will not be responsible for lost or stolen property.

## CARS

Everyone must register his/her car at check-in. Students and Faculty will be given an EMIA card to be put on the dashboard when parking at Marvelwood. All day students under the age of 18 must leave their keys with staff each morning. Residential students under 18 must turn in their keys and are not permitted to leave campus. No residential student under 18 is to ride with a day student or anyone else at any time during the sessions, unless special permission has been granted in writing by the parents of both parties and presented to Wanda Wiig or Steffen Coleman. No student under 18 is permitted to ride with any student, faculty or staff member without written permission. Failure to comply with these rules will result in expulsion with no refund.

## RELAXATION

Students are welcome to use the outdoor basketball court and tennis courts during free time. The generous grounds are ideal for casual frisbee, and other games. There is also a fishing pond, but no swimming. Students should plan to bring their own sports equipment, fishing poles, basketballs, baseballs, Frisbees, etc. Don't forget to bring magazines and books for "down time."

## FIELD TRIPS

Space is limited for field trips. Reservations will be taken on a first come, first serve basis. Students must fax or mail in reservations form. Or you may make your reservations by emailing [steffen@EMIAdance.org](mailto:steffen@EMIAdance.org). Payment for field trips may be made in advance or at check-in. Field trip money is non-refundable except in the case of an extreme emergency.

## CELL PHONES & COMPUTERS

As stated above under "Emergencies," cell phone coverage varies by phone service provider and location around the campus. The Marvelwood School is wireless, so that students may get online in most places on campus. Students will not be permitted to use Marvelwood computers, but will have some access to several computers in the EMIA office. Connection instructions will be provided at check-in. EMIA is not responsible for lost or stolen computers. EMIA is not responsible for the safety of personal computers. Students may lock up computers with the Residential Life Directors.

## SPENDING MONEY

Students should plan on bringing spending money for items from the EMIA store ZOKON (such as drinks, snacks, foot tape, incidentals and laundry or field trips \$5/\$10 cards). Those who wish to keep money (and other valuables) locked in the office may do so. **Keeping cash locked up with Residential Life Directors is highly recommended. EMIA is not responsible for lost or stolen cash or personal belongings.** Access to locked items will be once per day at a specified time. There is no access to an ATM on campus.

## DANCE CELEBRATIONS

Students will perform as noted on the "Dancing on the Mountain" schedule and on the web. **A family supper will be available at the end of each session on July 15 and July 29.** Please make reservations prior to/ or check-in for either or both dinners.



# Earl Mosley's Institute of the Arts

## T-Shirts

T-shirts must be ordered by JUNE 1st. There are 2 t-shirts available, EMIA 2016 t-shirts and Earl Mosley's Diversity of Dance t-shirt.

## DVDs

Performance videos are available for each performance. You may wait until EMIA to decide which DVDs you would like to order. Orders may NOT be made AFTER August 1st.

## RESIDENTIAL STUDENTS

### HOUSING

Men and women will be housed in separate dorms under the supervision of Resident Assistants (RAs). Most rooms are triples with a bureau and closet. Rooms are assigned with age in mind, but without regard to race, color, creed or national origin. Students are financially responsible for any damages caused by them to their dorm rooms, equipment or other facilities during their stay and expected to leave the room as clean as they found it on arrival. Room keys will be distributed at check-in. **Please bring a check for \$35 made out to EMIA for the key deposit.** Checks will be held and returned or voided when your room is inspected and you return your key at check-out at the end of the two weeks /four weeks.

### RESIDENT ASSISTANTS

- Resident Assistants (RAs) are housed in each dorm and on-call from 9:30pm-8:00am.
- RAs will conduct a floor check-in at 10:30pm each night (for ALL students regardless of age).
- Students under 18 are not permitted to leave the dorms after the 10:30pm check-in.
- Quiet Time is 10:30pm-11:30pm with lights out at 11:30pm.

### WHAT TO BRING

- Bedding: pillow, sheets (standard twin), pillow cases, blanket (or sleeping bag)
- Small fan: dorms are not air conditioned
- Toiletries: towels, soap, toothbrush, toothpaste, deodorant, shower flip-flops, etc. You must have all your own supplies. Recommended: bring a shower caddy so you don't lose anything.
- Don't forget things such as pens, paper, flashlight, bug repellent, sun block, camera, film, batteries, etc.
- Cell phones and laptop computers
- Yoga matt if you have space.

### LAUNDRY

- Washers and dryers are located in each dorm. Students must purchase a card to use the machines. The first card must be purchased for \$5. A \$2.00 fee will be taken off the card only once. Each wash and each dry is \$1.85. Cash may be put on the cards with a \$5, \$10 or \$20 bill. Returning students may use their cards from last summer. Please bring your own laundry detergent, etc.

**ADDITIONAL NIGHTS** Students arriving early due to flight schedules for Session 1 or Session 2 must pay an additional per diem rate per night. Advance reservations are required. Please make sure that you notify Steffen Coleman of your plans in advance.

## T-Shirts

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## DVDs

Performance videos are available for each performance. You may wait until EMIA to decide which DVDs you would like to order. Orders may NOT be made AFTER August 1st.



# Earl Mosley's Institute of the Arts

## Leaving Campus

### LEAVING CAMPUS – During the Day or Evening

- Any student UNDER 18 MUST sign-out with Wanda, Steffen or a Resident Assistant with a parent present when being picked up.
- NO student UNDER 18 is permitted to ride in a car with any student without WRITTEN authorization by the student's parent.
- Students OVER 18 may leave campus without notification.
- Students OVER 18 who leave campus after 10:30 check-in, should let your RA know what time you expect to be back.

### LEAVING CAMPUS OVERNIGHT

- Students OVER 18 must inform their RA at the previous night's check-in
- Students UNDER 18 leaving campus for overnight must have a parent's written or verbal permission 24 hours in advance. When the parent arrives to take the student off campus, they need to check-out with Wanda or Steffen. A note signed by Wanda or Steffen will be given to an RA by the student prior to leaving.

### GUESTS

- Students are welcome to have guests on campus during the day and evening only. Family members may be in the dorms when visiting during the day and early evening. Guests however should visit with students in common areas. Please see Wanda or Steffen to get permission for guests to visit in the dorms. Male guests may not be in female dorms, and female guests may not be in male dorms under any circumstance, unless accompanied by a faculty member.
- Guests must pay for their meals (\$7 breakfast, \$9 lunch, and \$12 dinner).
- NO guests are permitted to stay OVERNIGHT under any circumstance!

### CHECK-OUT

- RAs will post the check-out time for Saturday afternoon and Sunday morning.
- Students checking out must empty their trash cans in the large trash container in the dorm maintenance closet. Each room needs to be swept out and armoire, bureau and desk left open for RA's inspection. Furniture should be put back in its original position. The RA's will check the room and sign-off that it is clean, collect the key and void the key deposit check.
- All medications must be picked up from Wanda or Sheryl prior to leaving.





# Earl Mosley's Institute of the Arts

## EMIA 2017 Calendar

### The Marvelwood School

476 Skiff Mountain Rd., Kent, CT 06757

#### SESSION ONE July 2-15

July 2	Sunday	9:30am-12:15pm	Session One Check-In
July 2	Sunday	1:00pm-5:00pm	Technique and Repertory Placements
July 3-7	Monday -Friday		Classes, Workshops, Rehearsals
July 5	Wednesday	4:15 & 6:30	CIRCUITDEBRIS Workshop, Performance and Q &A
July 8	Saturday	7:00pm	EMIA Performance \$20 Adults, \$5 Students, Children under 5 Free
July 9	Sunday		Special Activities TBD
July 9	Sunday	5:00pm	Repertory Placements
July 10-14	Monday -Friday		Classes, Workshops, Rehearsals
July 12	Wednesday	4:15 & 6:30	MICHIYAYA Dance Company Workshop, Performance and Q &A
July 14	Friday	2:30pm	Student Choreography Showing
July 15	Saturday	1:00pm-5:00pm	Check-Out Session One Only
July 15	Saturday	5:00pm-6:00pm	Family Dinner (family pre-register) \$12 per family member
July 15	Saturday	7:00pm	EMIA Performance \$20 Adults, \$5 Students, Children under 5 Free

#### SESSION TWO July 16-29

July 16	Sunday	9:30am-12:15pm	Session One Check-In
July 16	Sunday	1:00pm-5:00pm	Technique and Repertory Placements
July 17-21	Monday -Friday		Classes, Workshops, Rehearsals
July 19	Wednesday	4:15 & 6:30	ARIM Dance Workshop, Performance and Q &A
July 22	Saturday	7:00pm	EMIA Performance \$20 Adults, \$5 Students, Children under 5 Free
July 23	Sunday		Special Activities TBD
July 23	Sunday	5:00pm	Repertory Placements
July 23	Sunday	7:00pm	Emerging Choreography Showcase
July 24-28	Monday -Friday		Classes, Workshops, Rehearsals
July 26	Wednesday	4:15 & 6:30	Victory Dance Project Workshop, Performance and Q &A
July 28	Friday	2:30pm	Student Choreography Showing
July 29	Saturday	1:00pm-5:00pm	Check-Out
July 29	Saturday	5:00pm-6:00pm	Family Dinner (family pre-register) \$12 per family member
July 29	Saturday	7:00pm	EMIA Performance \$20 Adults, \$5 Students, Children under 5 Free

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Note: All classes, artists, performances subject to change

## **EMIA 2017 Student Choreography Showing! & Emerging Choreographers Showcase**

### **Student Choreography Showing!**

1. Open to all Level A and B students who are not chosen for the Emerging Choreographers Showcase.
2. Students can create dances in a style of their choice as long as it is appropriate in content and music.
3. The maximum length of any piece performed is 3 minutes without exception.
4. Students participating will have studio usage until 10:45pm each night in studios opposite the dorms. Students must clean studios promptly when finished.
5. Students are allowed to dance in two works maximum and choreograph one work maximum.
6. The performance of the works will be informal without lights and (without) EMIA costumes.
7. A selected work may be chosen to be performed at the official EMIA concert that weekend.
8. EMIA faculty will monitor the students' development of their works and offer suggestions and guidance during the creation process.
9. Students should have music both on cd and ipod.
10. Mr. Mosley and Ms. Thomas have final say in determining if a work will be performed in the Student Choreography Showing!, and if a work is selected for the main stage weekend performance.

### **Emerging Choreographers Showcase!**

1. Students who feel they have what it takes to create a full act of dance for the main stage are encouraged to be prepared to show Mr. Mosley and Ms. Thomas a solo work no longer than 2 minutes after dinner on the first day of session one and session two placements. The choreographers for the showcase will be chosen directly after.
2. The process will allow two to three choreographers an opportunity to showcase their work with full lights and costumes in front of the full student body and community!
3. Each choreographer chosen will have a maximum of 15 minutes of stage time to show their work(s).
4. EMIA Artists/Teachers will mentor and curate this event.
5. Each choreographer has a choice of how they wish to present themselves in their evening performance. If a choreographer decides to do a group work; the maximum amount of dancers is eight and the minimum is one/solo.
6. Choreographers chosen will also have a process in how to create lighting and select costumes for such works.
7. All choreographers will share the same evening. Mr. Mosley and Ms. Thomas will determine the order of the program; if needed.
8. Each choreographer will have studio time each night until 10:45pm to work on their pieces.
9. Each Choreographer will have almost two weeks to finish their works and get them ready for the main stage. The projected time for the showcase will be the third Sunday and open to dancers attending both sessions.
10. Any work not ready for the main stage will not be performed.
11. Students (without exception) who participate as part of the Emerging Choreographers Showcase, cannot participate in the Student Choreography Showing!, unless permitted by Mr. Mosley and Ms. Thomas.



# Earl Mosley's Institute of the Arts

## Attire Check List for Classes

### Ballet & Modern

- All men and women will need ballet slippers, canvas if possible, color optional.
- All women are required to have pointe shoes for intermediate/advanced Ballet Class.
- All elastic and/or ribbons for ballet slippers and pointe shoes should be properly sewn.
- All students may wear form fitting sweats, leggings, form-fitting shorts; if temperature in the studio is not warm. Once the teacher feels students are warm, students must remove outer clothing. Absolutely no baggy dance attire may be worn during dance class.
- Women and Men should wear leotards (color optional) and pink or tan tights underneath leotards for Ballet and may wear tights over leotards for Modern Classes. Men are allowed to wear a tight-fitting tank top.
- All students must also wear clothing without large labels displayed when taking class.
- All women must wear tights underneath leotards for Ballet Class and over the tights for Modern Class.
- Men should wear heavy duty tights and dance belts, no boxer shorts.
- Men and Women should have tights worn below the calf and just above the ankle for Modern Class. Footed tights or tights worn just above the line of the ballet slipper must be worn for Ballet Class.

### African

- Women should wear leotards (color optional) and tank tops and an African print Lapa (knee-length, sarong-type wrap skirt) or Balinese print sarong or loose-fitting shorts if it is not possible to have a Lapa or sarong. If you do not have one, you may borrow one while at EMIA.
- If possible, women should have a head scarf made out a square yard (36" x36") of print fabric.
- Men should wear tank tops and loose-fitting drawstring pants (in African or Balinese print) or loose-fitting sweats/shorts.

### Modern Tap

- A tap workshop may or may not be held. Do not buy tap shoes if you do not already have them.

### Jazz

- Attire worn in Modern classes must be worn for jazz classes.
- Jazz shoes are preferred over jazz sneakers, but at the discretion of the teacher.

### Commercial Hip Hop, Street Jazz

- Loose sweats, tank tops or t-shirts will be worn in Hip Hop classes.
- Students should wear jazz sneakers (sneakers are also acceptable).
- Head gear/wraps is not permitted in class.

### Repertory & Composition

- Attire worn in Ballet Class or Modern must be worn for Repertory and Composition classes as instructed by the instructor. Cut off tights or bikers shorts above the knee are not permitted for Repertory or Composition Classes without the permission of Mr Mosley.

### General

- Women and Men need to keep their hair off the face at all times, secured neatly.
- Women must wear a classical bun for ballet class if hair permitting or secured neatly.
- Men must wear simple style of hair cut close without designs. NO Mohawk hair styles are permitted in any class.
- Men are required to wear dance belts underneath their dance attire at all times for protection and consideration to others.
- Plan on doing laundry frequently if you bring only a single set of clothing, as the rooms will be hot and you will work-up a sweat.
- Due to allergies, that you or other classmates may suffer, we are requesting that you purchase stick deodorants that are scentless such as Arm & Hammer and avoid highly perfumed spray deodorants.
- **NO JEWELRY** of any kind will be permitted in class, including necklaces, earrings (small studs only), rings, etc. – this applies both to men and women. Please be aware this is a safety issue and must be adhered to at all times.
- Head wraps are not permitted in any class.
- GUM chewing is **NOT** permitted in classes.



# Earl Mosley's Institute of the Arts

	Week ONE	SAMPLE	SCHEDULE		EMIA 2015
	Monday July 6	Tuesday July 7	Wednesday July 8	Thursday July 9	Friday July 10
	7:30-8:30 Breakfast	7:30-8:30 Breakfast	7:30-8:30 Breakfast	7:30-8:30 Breakfast	7:30-8:30 Breakfast
8:45-10:00am	8:45-10:00am	8:45-10:00am	8:45-10:00am	8:45-10:00am	8:45-10:00am
Ballet Studio Ballet Studio Ballet Studio Stage Outdoor - Café Studio Lukins Summit	Ballet IIIB - Penuela Ballet IIB - Rainey Ballet IIIA- Cruz Ballet IIA- Moore Ballet IB - Cizmenija Ballet IA- Hazen	Ballet IIIB - Penuela Ballet IIB -Cruz Ballet IIA - Hazen Ballet IIIA - Rainey Ballet IA- Thomas Ballet IB - Moore	Ballet IIIA - Penuela Ballet IIA- Thomas Ballet IIIB - Rainey Ballet IIB- Cruz Ballet IB - Hazen Ballet IA- Noble	Ballet IIIB- Cruz Ballet IIB- Rainey Ballet IIA- Thomas Ballet IIIA- Penuela Ballet IB- Moore Ballet IA- Hazen	Ballet IIIB- Rainey Ballet IIIA- Cruz Ballet IIB- Penuela Ballet IIA- Thomas Ballet IA- Hazen Ballet IB- Moore
10:40-11:50am	10:05-11:20am	10:05-11:20am	10:05-11:20am	10:05 -11:20am	10:05 -11:20am
Ballet Studio 1 Ballet Studio 2 Ballet Studio Stage Outdoor - Café Studio Lukins Lake Commons Summit Commons	Modern IVB- Mosley Modern IIB- Ciz Modern IIIA- Thomas Modern IIIB- Moultrie Modern IIA- Dejesus Modern IB- Brown	Modern IIIB- Ciz Modern IIB- Mosley Modern IVB - Moultrie Modern IIIA - Dejesus Modern IIA- Warren Modern IB - Brown	Modern IVB - Mosley Modern IIIB - Brown Modern IIB- Dejesus Modern IIIA- Moore Modern IIA- Moultrie Modern IB- Ciz	Modern IIB- Mosley Modern IIIB- Ciz Modern IVB- Dejesus Modern IIIA- Moultrie Modern IIA- Brown Modern IB- Warren	Modern IVB- Mosley Modern IIIB - Brown Modern IIB- Ciz Modern IIIA- Dejesus Modern IIA- Moultrie Modern IB- Warren
Ballet Studio Stage	11:25-11:55 Daily Meeting	11:25-11:55 Daily Meeting	11:25-11:55 Daily Meeting	11:25-11:55 Daily Meeting	11:25-11:55 Daily Meeting
12:00-1:00 Lunch	12:00-1:00 Lunch	12:00-1:00 Lunch	12:00-1:00 Lunch	12:00-1:00 Lunch	12:00-1:00 Lunch
Track A, 1:00-1:45pm	Track A, 1:00-1:45pm	Track A, 1:00-1:45pm	Track A, 1:00-1:45pm	Track A, 1:00-1:45pm	Track A, 1:00- 1:45pm
Gym/Library Outdoor - Café	MTLS Level A Godfrey/Warren/Thomas	MTLS Level A Godfrey/Warren/Thomas	MTLS Level A Godfrey/Warren/Thomas	MTLS Level A Godfrey/Warren/Thomas	MTLS Level A Godfrey/Warren/Thomas
Track A, 1:50-2:30pm	Track A, 1:50-2:30pm	Track A, 1:50-2:30pm	Track A, 1:50-2:30pm	Track A, 1:50-2:30pm	Track A, 1:50-2:30pm
Outdoor - Café Lake Commons Summit Commons	Jazz A1- Godfrey HipHop A2- McAllister Stretch A3- Moore	Pointe A- Cruz Mens Ballet A- Rainey Ballet Tutoring A- Penuela	Jazz A3- Van HipHop A1- McAllister Stretch A2-Noble	Pointe A- Cruz Mens Ballet A- Rainey Ballet Tutoring A- Penuela	Jazz A2- Godfrey HipHop A3- McAllister Stretch A1- Van

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# Earl Mosley's Institute of the Arts

Track A, 2:30-5:20pm	Track A, 2:30-5:20pm	Track A, 2:30-5:20pm	Track A, 2:30-5:20pm	Track A, 2:30-5:20pm	Track A, 2:30-5:20pm
Studio Lukins	Rep A - Ciz	Rep A - DeJesus	Rep A- Mosley	Rep A- Cruz	Rep A- Ciz
Gym	Rep A- Cruz	Rep A- Mosley	Rep A- Ciz	Rep A- McAllister	Rep A- Dejesus
Outdoor - Café	Rep A- Dejesus	Rep A- McAllister	Rep A- Cruz	Rep A- Ciz	Rep A- Mosley
Lake	Rep A- McAllister	Rep A- Dejesus	Rep A- McAllister	Rep A- Mosley	Rep A- McAllister
Summit	Rep A- Mosley	Rep A- Ciz	Rep A- Dejesus	Rep A - DeJesus	Rep A- Cruz
Track B, 1:00-1:50pm	Track B, 1:00-1:50pm	Track B, 1:00-1:50pm	Track B, 1:00-1:50pm	Track B, 1:00-1:50pm	Track B, 1:00-1:50pm
Ballet Studio 1	Ballet Pointe B - Cruz	Ballet Partnering B - Rainey	Ballet Pointe - Cruz	Ballet Partnering B - Penuela	Ballet Pointe B - Cruz
Ballet Studio 2	Women's Ballet B - Penuela	Ballet Tutoring B - C/N	Women's Ballet B - Penuela	Ballet Tutoring B - C/H	Women's Ballet B - Penuela
Stage	Men's Ballet B - Rainey	Ballet Tutoring B -P/H	Mens Class B - Rainey	Ballet Tutoring B - T/R	Mens Class - Rainey
Track B, 2:00-2:50pm	Track B, 2:00-2:50pm	Track B, 2:00-2:50pm	Track B, 2:00-2:50pm	Track B, 2:00-2:50pm	Track B, 2:00-2:50pm
Ballet Studio	Jazz B1- Van	Improv B1- Brown	Jazz B3- Godfrey	Improv B1- Brown	Jazz B2- Godfrey
Ballet Studio	HipHop B2- Rodriguez	Yoga B2- Warren	HipHop B1- Rodriguez	Yoga A2 - Warren	HipHop B3- Rodriguez
Stage	African B3- Jackson	Stretch B3- Noble	African B2- Jackson	Stretch B3- Noble	African B1- Jackson
Track B, 3:00-5:20 PM	Track B, 3:00-5:20 PM	Track B, 3:00-5:20 PM	Track B, 3:00-5:20 PM	Track B, 3:00-5:20 PM	Track B, 3:00-5:20PM
Ballet Studio	Rep B- Moultrie	Rep B- Noble	Rep B- Rainey	Rep B- Moultrie	Rep B- Rainey
Ballet Studio	Rep B- Rainey	Rep B- Moultrie	Rep B- Noble	Rep B- Rainey	Rep B- Noble
Stage	Rep B- Noble	Rep B- Rainey	Rep B- Moultrie	Rep B- Noble	Rep B- Moultrie
Dinner 5:30-6:30pm	Dinner 5:30-6:30pm	Dinner 5:30-6:30pm	Dinner 5:30-6:30pm	Dinner 5:30-6:30pm	Dinner 5:30-6:30pm
Track 2B Rep	Track 2B Rep, 6:30-10:30pm	Track 2B Rep, 6:30-10:30pm	Track 2B Rep, 6:30-10:30pm	Track 2B Rep, 6:30-8:30pm	6:30-7:20pm Dance Talks
Ballet Studio	Rep2B- Brown	Rep2B- Rodriguez	Rep2B- Rodriguez	Rep 2B- Rodriguez	
Ballet Studio	Rep 2B- Rodriguez	Rep 2B- Brown	Rep 2B- Brown	Rep 2B- Brown	
Music Room	Percussion 6:30-7:20pm	Percussion 6:30-7:20pm	Percussion 6:30-7:20pm	Percussion 6:30-7:20pm	
Track B Rep	Track B Rep, 7:30-9:30pm	Track B Rep, 7:30-9:30pm	Track B Rep, 7:30-9:30pm	Track B Rep, 7:30-9:30pm	
Studio	Rep B- Moultrie	Rep B- Noble	Rep B- Noble	Rep B- Noble	
Outdoor - Café	Rep B- Anna	Rep B- Rainey	Rep B- Rainey	Rep B- Rainey	
Summit Common	Rep B- Rainey	Rep B- Moultrie	Rep B- Moultrie	Rep B- Moultrie	
Gym	Track A, African Rep 7:30-9:30pm	African Rep A 7:30-9:30pm	African Rep A 7:30-9:30pm	African Rep A 7:30-9:30pm	

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# Earl Mosley's Institute of the Arts

**Directions to the Summer Intensive Site:  
The Marvelwood School, 476 Skiff Mountain Road  
Kent, CT 06757  
860.927.0047  
Steffen Coleman's Cell: 203.417.0783**

## **From I-84 to Danbury**

- Take I-84 to Danbury, CT
- Take Exit 7, Rte 7 north
- Follow the connector to the end and take a right onto Route 7 & 202 north
- Continue on Route 7 through Brookfield, New Milford and into the town of Kent (which should take about 40 minutes)
- As you come into Kent you there will be a traffic light at the intersection of Route 341 (with a monument in the middle of the intersection)
- Take a left at the light onto Rte 341
- Take the right onto Skiff Mountain Rd. just after crossing the bridge
- Marvelwood School is 4.5 miles up the mountain on the right

## **From I-84 to Southbury**

- Take I-84 to exit 15 in Southbury
- Take a right off the ramp and continue straight through 2 lights
- At the third light, take a left (no right possible) onto Rte 67
- Take Route 67 into New Milford
- Bear left as 67 joins 202
- Go past the New Milford Green and over the Housatonic river bridge to Rte 7
- Follow Rte 7 into Kent
- Take a left at the light onto Rte 341
- Take the right onto Skiff Mountain Rd. just after crossing the bridge
- Marvelwood School is 4.5 miles up the mountain on the right

## **From Rte 8 North**

- Take Rte 8 North to Thomaston
- Take the exit for Rtes 6, 109 and 254
- Take a left at the bottom of the ramp, go under rte 8 and bear right.
- Go straight through several lights to Rte 254 (just past taste freeze & no right possible)
- Take a left on Rte 254 toward Litchfield
- At the T take a left onto Rte 118 into Litchfield
- At the bottom of the green take a left onto Rte 202 (at the corner with the classic white church)
- Take 202 past Mt. Tom pond to Rte 341
- Take a right onto Rte 341 and follow that road into Kent
- Go through the light and take a right onto Skiff Mountain Rd. just after crossing the bridge
- Marvelwood School is 4.5 miles up the mountain on the right



# Earl Mosley's Institute of the Arts

Directions to The Marvelwood School, Kent, CT

860.927.0047 (business hours)  
Steffen Coleman 303.417.0783 cell

## From Brooklyn

- Take the East River Drive to the Willis Avenue or 3<sup>rd</sup> Avenue bridge, whichever takes you to the Major Deegan
- Take the Major Deegan to the New York Thruway I-87 north to Yonkers
- Pass the raceway and head east on the Cross County Parkway toward Mt. Vernon
- Then head north on the Hutchinson River Parkway (a left exit)
- The Hutch will merge into 684 toward Brewster
- Follow Option 1 – the most direct and easiest route that will take a longer or Option 2 or Option 3 – the more adventurous route, with back roads, that aren't that well marked

## From Manhattan

- Take the West Side Highway – 9A north out of Manhattan
- Merge into the Saw Mill Parkway north
- Take the Saw Mill to Route 684 in the Katonah area
- Take 684 and follow Option 1 (easier, but longer) or Option 2 or 3 (more adventurous)

## From New Jersey

- From I-80 east, Take I-287 north via exit 43 toward Boonton/Mahwah (26 miles)
- Merge onto the New York State Thruway north, I-87 via the left exit toward Albany (29 miles)
- Take the Rt-17 exit #17 toward I-84/ Newburgh/Stewart Airport (.5 miles)
- Merge onto NY-300/ Union Avenue toward Middletown (.5 miles)
- Merge onto I-84 east toward Beacon
- Continue on I-84 toward Brewster and then follow above directions for Option 1 (easier, but longer by staying on I-84 east and not getting on 684 at all) or Option 2 or 3 (more adventurous, by taking I-684 north in the Brewster area toward Pawling)

## Option 1 – Longer but impossible to get lost

- Take 684 to I-84 (in the Brewster area) east toward Danbury, CT
- Continue through Danbury and take Route 7 north (a left exit)
- Follow the connector to the end and take a right onto Route 7 & 202 north
- Continue on Route 7 through Brookfield, New Milford and into the town of Kent (which should take about 40 minutes)
- As you come into Kent you there will be a traffic light at the intersection of Route 341 (with a monument in the middle of the intersection)
- Take a left at the light (west) onto Rte 341
- Take the right onto Skiff Mountain Rd. just after crossing the bridge
- Marvelwood School is 4.5 miles up the mountain on the right

## Option 2 - Simple but boring and about 15 minutes longer than Option 3

- From the point where I-684 turns into NY 22, go about 19 miles. After several miles Rt 55 joins Rt 22.
- When they split (after 19 miles) take Rt. 55 (i.e. go straight, as Rt. 22 veers left). Caution: be careful in Wingdale (just before Rtt 22 and Rt 55 split) as it is a speed trap.

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## Earl Mosley's Institute of the Arts

- Take Rt 55 east. Be alert for the fact that it turns sharply right after about 0.7 mile. From this point take Rt 55 a further 5.3 miles until it dead-ends at CT Rt 7.
- Turn left (north) onto Rt 7. Go 6.5 miles to Rt 341, center of Kent, Mobil station on the right.
- Take a left at the light (west) onto Rte 341
- Take the right onto Skiff Mountain Rd. just after crossing the bridge
- Marvelwood School is 4.5 miles up the mountain on the right

### **Option 3** - shorter and much more interesting

- From the point where I-684 turns into NY 22, go 6.4 miles on NY 22.
- Turn right at the Putnam Diner Restaurant onto Havilland Hollow Road. You are now on Putnam County Rt 68, but it is not marked until after you make the turn.
- Go 2.8 miles until Rt 68 dead-ends at CT Rt 37. Turn left (north).
- After 6.3 miles, Rt 37 is joined by Rt 39 at the Sherman Post Office. Continue another 0.4 miles through the town of Sherman, curving to the right.
- Make a left at the Sunoco station onto Rt 39. Go 4.5 miles on Rt 39 until it ends at Rt 55.
- When you reach the end of Rt 39, turn right (east) onto Rt 55.
- Follow Rt 55 for 1.0 miles until it ends at Rt 7.
- Turn left (north) onto Rt 7.
- Immediately after turning, cross bridge over Housatonic River and turn right onto unmarked road at Gaylordsville Country Store.
- Then make an immediate left onto South Kent Road. Follow South Kent Road (a winding country road).
- At the stop sign, continue straight onto Rt 341 into the town of Kent
- At the light (intersection of Rt 7 and Rt 341) continue straight to stay on Rt 341.
- Take the right onto Skiff Mountain Rd. just after crossing the bridge
- Marvelwood School is 4.5 miles up the mountain on the right

### **Option 2 and 3 Return to NY**

Essentially, backtrack the above. But there is one tricky part. At the Sherman Post Office, where Rt 37 and Rt 39 split, bear right and continue on Rt 37. From this point travel 6.3 miles to Havilland Hollow Road. This road is not clearly marked. Turn right at the Great Hollow Wilderness School, where you will also see a sign "To NY 22". Shortly after you turn, the road will be marked Putnam County Rt 68. Continue 2.8 miles until it ends at the traffic light. Turn left (south) onto NY 22. Continue onto I-684, Saw Mill Parkway, Henry Hudson Parkway to Manhattan.





# Earl Mosley's Institute of the Arts

## Flight Information

You **must** contact Steffen 860.350.6494 (steffen@EMIAdance.org) to review your travel plans, prior to booking any flights and train pick-up. We do not have the ability to pick students up at the airport and ground transportation can be costly.

## Local Airports

The Marvelwood School in Kent, Connecticut is located near the major airports in New York: White Plains, JFK, LaGuardia or Newark. Bradley in Hartford is not an option (as there is not ground transportation to Kent). **We highly recommend White Plains airport**, as it is a small airport and a short taxi ride to the White Plains Metro North train station. Detailed information about each airport can be found at the web sites listed below. The approximate driving times are also indicated, for those renting a car or hiring a limousine. Please note ground transportation to the campus can be costly.

### Ground Transportation from the Airports

From Newark, Kennedy and LaGuardia, if you do not plan to rent a car or pay for a limousine, you can take ground transportation (bus or taxi) to Grand Central station. You will then take a Metro North train to Harlem Valley- Wingdale (see schedules at (<http://www.mta.nyc.ny.us/mnr/html/planning/schedules/>)). From Westchester County Airport, you would need to take ground transportation to the White Plains train station to catch the Metro North train to Harlem Valley-Wingdale.

### Pick-up from the Harlem Valley-Wingdale Station

Those arriving at Harlem Valley Wingdale from Grand Central Station in New York or White Plains, New York will need to make arrangements in **ADVANCE** to be picked up at the train station with Steffen prior to booking your flight and check the train schedule.

[http://as0.mta.info/mnr/schedules/sched\\_form.cfm](http://as0.mta.info/mnr/schedules/sched_form.cfm)

The availability to pick students up is limited. If you arrive at an unreasonable hour, you will need to make other taxi arrangements, which can cost approximately \$50. If you wish limousine service from the train station you need to contact Lakeville Taxi at 860.435.8000.

### Airport Information

Bradley Airport (BDL), Windsor Locks, CT

Do NOT use Bradley, unless you wish to arrange for Limousine service to the campus

Westchester County Airport (HPN), White Plains, NY

<http://www.westchestergov.com/airport/>

- Approximately 1 hour, 10 minutes to Kent

Laquardia Airport (LGA), Long Island, NY

<http://www.panynj.gov/CommutingTravel/airports/html/laguardia.html>

- Approximately 2 hours, 20 minutes to Kent

Kennedy Airport (JFK), Long Island, NY

<http://www.panynj.gov/aviation/jfkframe.HTM>

- Approximately 2 hours, 20 minutes to Kent

Newark Airport (EWK), Newark, New Jersey

<http://www.panynj.gov/CommutingTravel/airports/html/newarkliberty.html>

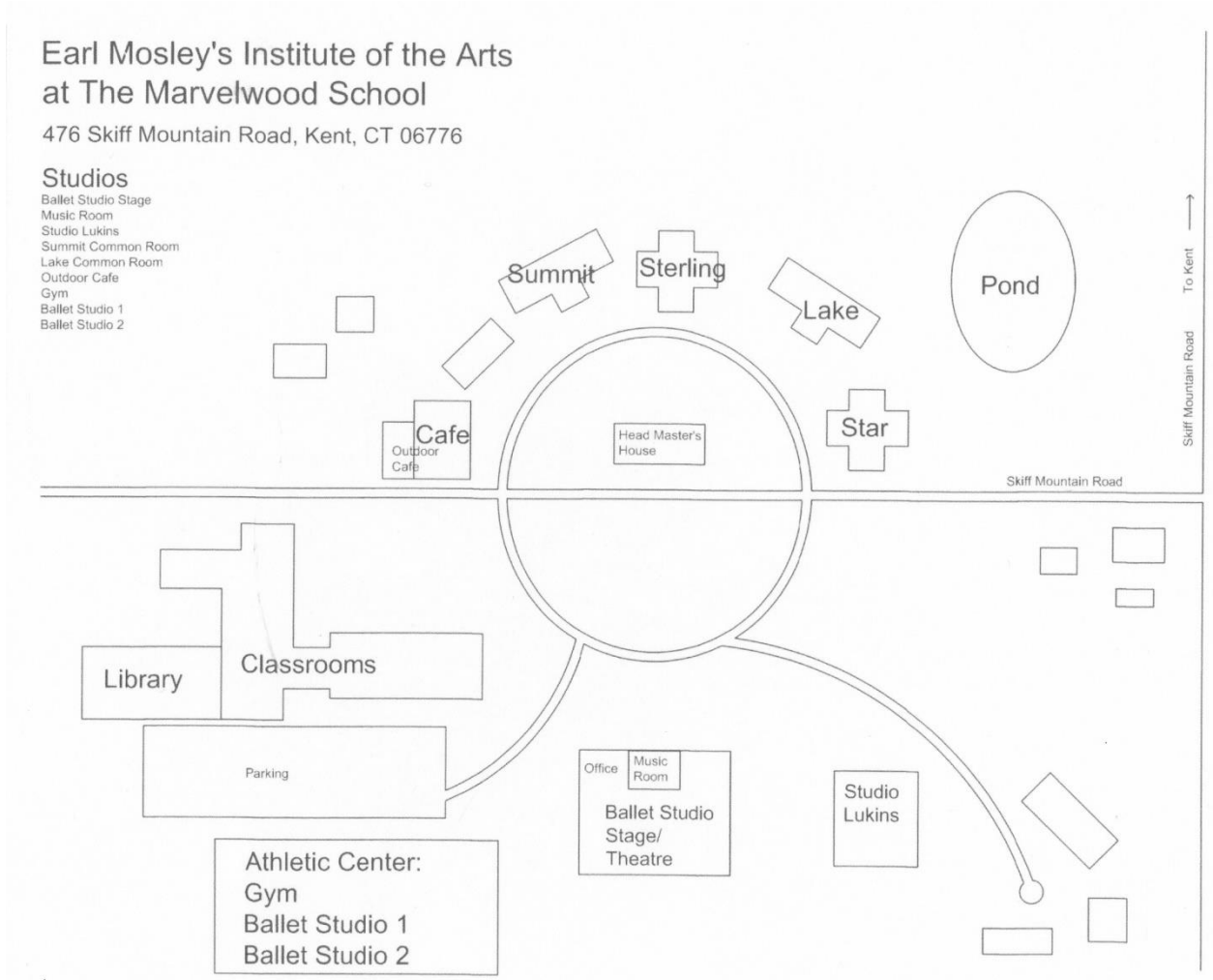
- Approximately 2 hours, 20 minutes to Kent

White Plains Airport (HPN), White Plains, NY [www.whiteplainsairport.com](http://www.whiteplainsairport.com). Note, take taxi to White Plains Metro North station (not Grand Central in New York City)



# Earl Mosley's Institute of the Arts

## Intensive Location Campus Map





# Earl Mosley's Institute of the Arts

## EMIA 2017

### Permission & Release Form

Please sign Electronically (preferred)  
or email, mail or fax to: [info@emiadance.org](mailto:info@emiadance.org)  
Earl Mosley's Institute of the Arts  
2 Merry Acres Lane, New Milford, CT 06776  
Fax 860.210.1986

I agree with and/or give my permission for my child or myself to Earl Mosley's Institute of the Arts (EMIA) to:

- Use student photographic or video images and/or quotations for educational and promotional purposes;
- Be transported to Kent center if needed in cars, vans, or buses
- Attend and be transported to and from outings or field trip(s) if applicable between July 2 and July 29, 2017, in cars, vans or buses
- Be transported by EMIA staff or faculty if needed, in cars, vans or buses
- Secure emergency medical treatment if necessary

On behalf of myself and/or my son/daughter, I represent that I am (if over 18) or he/she/they (if under 18) are in good physical condition and health, and am/are able to engage in all physical activities planned or contemplated by EMIA. I hereby release and discharge EMIA (Diversity of Dance, Inc.) from any and all claims or liability arising out of any injury or disability suffered by me (if over 18) or him/her/them (if under 18) through or as a result of any misrepresentation concerning my (if over 18) his/hers/their (if under 18) physical condition, or arising out of negligence on the part of EMIA (Diversity of Dance, Inc.) in the conduct of the Summer Dance Institute or any related ancillary, incidental or necessary activities.

**SIGN THIS PERMISSION & RELEASE FORM AND THE FOLLOWING FORMS ONLINE AT :**

[https://docs.google.com/forms/d/e/1FAIpQLSdNDuYxlIkVCnFsVwnC\\_kDGg4lcAuQCXBRumce\\_VUIFCTqQ/viewform?c=0&w=1](https://docs.google.com/forms/d/e/1FAIpQLSdNDuYxlIkVCnFsVwnC_kDGg4lcAuQCXBRumce_VUIFCTqQ/viewform?c=0&w=1)



# Earl Mosley's Institute of the Arts

## STUDENT GUIDELINES General Institute Policies & Rules

These guidelines (general Institute policies and rules and class attendance rules) are designed to make sure that everyone has a safe and enjoyable time at Earl Mosley's Institute of the Arts (EMIA). Please read them carefully and discuss them with your parent (if under 18) to be sure you understand each point.

1. **Smoking:** Smoking is **not permitted** anywhere on campus, regardless of age.
2. **Drug & Alcohol Policy:** EMIA maintains a **zero tolerance policy for alcohol consumption, or any illegal substances** (such as marijuana). Violation of this policy will result in immediate dismissal and forfeiture of tuition.
3. **Check-In:** All residential students **must check-in each night at the dorms at 10:30pm** regardless of age. Students under the age of 18 must stay in the dorm (with lights out and quiet at 11:30pm). Students over 18 may leave the dorm after check in, but must notify their RA where they will be going, and must be in their rooms, lights out, by no later than midnight. Forman faculty and their families live in the dorms; please respect their rights.
4. **Single Gender Dorms:** No males are permitted in the female dorms; No females are permitted in the male dorms at any time. Each dorm has specific rules to be signed on the first night at check-in. Students agree to abide by the guidelines set forth.
5. **Resident Assistants:** The RAs are responsible for everyone's well being in the dorms. Please respect their requests.
6. **Two Strike Policy:** Any student violating any curfew or behavioral rule will receive a warning in writing the first time and will have his/her parent's called the second time, at which time, the student will be dismissed and tuition will be forfeited.
7. **Be On Time:** Class attendance is mandatory as set out in the schedule or as changed at daily meetings. Being on time, means dressed and ready to take class at the start time. Dorm check-in is at 10:30 pm. Lateness for either will earn "one strike" (see #6).
8. **Daily Attendance:** Attendance at daily meetings after lunch is mandatory.
9. **Evening Attendance:** Attendance at evening activities is mandatory for all residential students (and highly recommended for day students).
10. **Driving Policy:** Any residential student under 18 who brings their car to campus must turn in their keys upon arrival. All day students under 18 who drive to the campus must leave their keys with staff each morning. No student under 18 is permitted to ride with any other student at any time without express written permission by both parents.
11. **Medications:** All medications **MUST** be checked in at the start of camp and will be monitored by the program's medical provider.
12. **Leaving Campus:** Residential students under the age of 18 are not permitted to leave the campus for any reason unless accompanied by a member of the EMIA staff in case of emergency. Parents who wish to take their son/daughter off campus during each session, **MUST** sign-out their child with the Residential Life Coordinator.



## **Daily Class Attendance & General Class Rules**

1. Students will not be allowed to take a technique or repertory class, if he or she is ten minutes late or more. Each student must ask the instructor if they are permitted to take class in the event the student is late for class.
2. Students enrolled in only one two-week session are not permitted more than one unexcused absence from a technique classes. Students will forfeit the opportunity of performing at the mid-summer performance in the event of acquiring such an absence.
3. Students enrolled in the both sessions, four-weeks, are not allowed to miss more than three unexcused absences from technique classes in total. Students will forfeit the opportunity of performing at the final performance in the event of acquiring too many (TBA) unexcused absences.
4. Students who do not perform in any event throughout the summer, whether due to an excused or unexcused absence, will not receive a refund of tuition costs.
5. Students who become a discipline problem in class shall be sent to Mr. Mosley, Ms. Thomas, or Ms. Coleman, promptly.
6. Students who are not feeling well or injured are required to observe class and take notes on the lesson given.
7. Students not able to observe class because of injury, illness, or personal situations will be held responsible for getting this excused by the teacher, or the absence will be recorded as unexcused.
8. Students will be sent home from the school immediately if found destroying property, violating or threatening others, harming themselves, or any other acts deemed inappropriate by the administration.
9. Unexcused tardiness to class three times will result in a warning to the student and parents. One more results in dismissal with no refund.

If for any reason these rules and regulations are not complied with, EMIA reserves the right to ask the student to leave with no refund of tuition.

**SIGN THE STUDENT GUIDELINES AND CLASS RULES & THE FORM ABOVE ONLINE AT:**

[https://docs.google.com/forms/d/e/1FAIpQLSdNDuYxl\\_Ik-VcNfSvwnC\\_kDGq4lcAuQCXBRumce\\_VUIFCTqQ/viewform?c=0&w=1](https://docs.google.com/forms/d/e/1FAIpQLSdNDuYxl_Ik-VcNfSvwnC_kDGq4lcAuQCXBRumce_VUIFCTqQ/viewform?c=0&w=1)



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## MEDICAL FORMS

The following forms **MUST** be printed and signed.

1. **Youth Camp Health Exam** **MUST** be printed and signed by physician.  
\*\*Note: the health exam form may be valid for up to 3 summers. If you are a returning student, please check with us to see if you are current.
2. **Authorization for Self-Administration of Medicine by Camper**  
**MUST** be printed and signed by physician in order for students to carry and self-administer their medications (in two places). Please fill out **ONE form PER** medication to be self-administered. Note, we must have a form for **each medication whether a prescribed OR over-the-counter medication.**
3. **Insurance Card Form** **MUST** be printed and name filled in. Then front and back of insurance card must be copied or scanned.

All forms must be returned to Steffen Coleman via mail at EMIA, 2 Merry Acres Lane, New Milford, CT 06776 OR scanned and emailed to [steffen@EMIAdance.org](mailto:steffen@EMIAdance.org)



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## Earl Mosley's Institute of the Arts

### Health Insurance Card Form

Please Print:

Student's First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

If Policy is under a primary name (ie parent), please include:

Policy Holder First Name: \_\_\_\_\_

Policy Holder Last Name: \_\_\_\_\_

- Please print the **FRONT AND BACK** of your insurance card on **THIS** form
- Please note any information that is not clear on the copy of the card
- Return by:
  1. Fax to 860.210.1986 If you fax the card information, please **PRINT** the information to the side of the card if faxing. Faxes of cards often come through as black blurs.
  2. Or Mail 2 copies to Steffen Coleman, EMIA, 2 Merry Acres Lane, New Milford, CT 06776.
  3. Or Email to [steffen@EMIAdance.org](mailto:steffen@EMIAdance.org)

**Note:** If the name insured is UNDER a parent/guardian's policy, we need the PRIMARY policy holder's name on this form.

Thank You.



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**YOUTH CAMP HEALTH EXAM/RECORD FOR CAMPERS & STAFF**  
Physical Exams Are Valid For 3 Years  
From Date of Last Examination

Camper

**Please Return Completed Form to Camp:**

Staff

*Earl Mosley's Institute of the Arts, 2 Merry Acres Lane, New Milford, CT 06776, fax 860.210.1986*

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Guardian \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Date of Arrival at Camp \_\_\_\_\_ Departure Date \_\_\_\_\_

## TO BE COMPLETED THE SPECIFIED MEDICAL PRACTITIONER

Date of Exam \_\_\_\_\_

May participate in all camp activities

May participate except for \_\_\_\_\_

Medical information pertinent to routine care & emergencies \_\_\_\_\_

Is the individual taking perscription medication?  YES  NO  
If yes, indicate perscription(s) \_\_\_\_\_

Does the individual have allergies?  YES  NO Explain \_\_\_\_\_

Is the individual on a special diet?  YES  NO Explain \_\_\_\_\_

This camper/staffer is up-to-date on all the following routine childhood immunizations currently recommended by the American Academy of Pediatrics & National Advisory Committee to Immunization Practices:

	Yes	No		Yes	No
Measles			Hepatitis B		
Mumps			Diphtheria		
Rubella			Pertussis		
Chickenpox			Polio		
Tetanus					

Comments \_\_\_\_\_

Print Name of medical care provider \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Medical care provider's address \_\_\_\_\_

Medical care provider's city/town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature of Physician, APRN or PA \_\_\_\_\_

Date of Signature \_\_\_\_\_





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## Authorization for the SELF Administration of Medication Page ONE of TWO

**BOTH PAGES MUST BE COMPLETED and Signed/Dated in ALL REQUESTED PLACES**

In Connecticut schools, licensed Child Care Centers and Group Care Homes, licensed Family Care Homes, and licensed Youth Camps administering medications to children shall comply with all requirements regarding the Administration of Medications described in the State Statutes and Regulations. Parents/guardians requesting medication administration to their child shall provide the program with appropriate written authorization(s) and the medication before any medications are administered. Medications must be in the original container and labeled with child's name, name of medication, directions for medication's administration, and date of the prescription.

### Authorized Prescriber's Order (Physician, Dentist, Optometrist, Physician Assistant, Advanced Practice Registered Nurse or Podiatrist):

Name of Child/Student \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Address of Child/Student \_\_\_\_\_ Town \_\_\_\_\_

Medication Name/Generic Name of Drug \_\_\_\_\_ Controlled Drug? YES NO

Condition for which drug is being administered \_\_\_\_\_

Specific Instructions for Medication Administration \_\_\_\_\_

Dosage \_\_\_\_\_ Method/Route \_\_\_\_\_

Time of Administration \_\_\_\_\_ If PRN, frequency \_\_\_\_\_

Medication shall be administered: Start Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ End Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Relevant Side Effects of Medication \_\_\_\_\_ None Expected

Explain any allergies, reaction to/negative interaction with food or drugs \_\_\_\_\_

Plan of Management for Side Effects \_\_\_\_\_

Prescriber's Name/Title \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

Prescriber's Address \_\_\_\_\_ Town \_\_\_\_\_

Prescriber's Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

School Nurse Signature (if applicable) \_\_\_\_\_



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Page TWO of TWO Pages

**Parent/Guardian Authorization: I request that medication be administered to my child/student as described and directed above**

I hereby request that the above ordered medication be administered by school, child care and youth camp personnel and I give permission for the exchange of information between the prescriber and the school nurse, child care nurse or camp nurse necessary to ensure the safe administration of this medication. I understand that I must supply the school with no more than a three (3) month supply of medication (school only.) I have administered at least one dose of the medication with the exception of emergency medications to my child/student without adverse effects. (For child care only)

Parent/Guardian Signature \_\_\_\_\_ Relationship \_\_\_\_\_  
Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Parent /Guardian's Address \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_

Home Phone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Work Phone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Cell Phone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**SELF ADMINISTRATION OF MEDICATION AUTHORIZATION/APPROVAL**

Self-administration of medication may be authorized by the prescriber and parent/guardian and must be approved by the school nurse (if applicable) in accordance with board policy. In a school, inhalers for asthma and cartridge injectors for medically-diagnosed allergies, students may self-administer medication with only the written authorization of an authorized prescriber and written authorization from a student's parent or guardian or eligible student.

Prescriber's authorization for self-administration: YES NO Signature \_\_\_\_\_  
Date \_\_\_\_\_

Parent/Guardian authorization for self-administration: YES NO Signature \_\_\_\_\_  
Date \_\_\_\_\_

\*\*\*\*\*

Today's Date \_\_\_\_\_  
Printed Name of Individual Receiving Written Authorization and Medication \_\_\_\_\_

Title/Position \_\_\_\_\_ Signature (in ink or electronic) \_\_\_\_\_

Note: This form is in compliance with Section 10-212a, Section 19a-79-9a, 19a-87b-17 and 19-13-B27a(v.)

**BOTH PAGES MUST BE COMPLETED and Signed/Dated in ALL REQUESTED PLACES**